

Meeting Minutes

Sarah Smith Elementary
Date: November 15, 2021
Time: 3:30 pm
Location: Zoom

XV. Call to order: 3:31 pm

XVI. Roll Call

Role	Name	Present or Absent
Principal	Emily Boatright	Present
Parent/Guardian	Jane Bockel	Present
Parent/Guardian	Annie May	Present
Parent/Guardian	Ben Miller	Present
Instructional Staff	Bejay Osby	Present
Instructional Staff	Karla Lamar	Present
Instructional Staff	Latifah Williams	Present
Community Member	Katy Barnes	Present
Community Member	Rebecca Blanchette	Present
Swing Seat	Alison Strok	Present

Quorum Established: Yes

XVII. Action Items

A. **Approval of Agenda:** Motion made by: Alison Strok; Seconded by: Ben Miller

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

- B. Approval of Minutes: Motion made by: Bejay Osby; Seconded by: Alison Strok

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

XVIII. Discussion Items

- A. Cluster Advisory Meeting

- i. GOTeam page isn't working, but Travis has posted a summary of what was discussed. Katy will find that and share with us another time. Nothing significant except the strengths of the clusters as a whole. The top challenge cluster-wide is transportation. We are held to the school day for bus transportation. We cannot provide bus service for those who stay after for tutoring, etc. This is something we need to look at and revisit.
- ii. They want to be able to create a functional strategic plan, not just something that's on paper.

- B. Strategic Vision & Plan

- i. Some attended the workshop for Building your Strategic Vision and Plan. The last time we revisited our plan most rated it 4.5 stars, so we should be able to keep it the same based on workshop recommendations.
- ii. We may want to see what changes are made to the cluster strategic plan to see if we have any other changes that need to be added/made. When can we expect that to be done?
- iii. We should change our key performance measures to keep in line with the district - from 3% to 4%.
- iv. Minor changes - MAP not STAR, PTO not PTA, etc. Let's go over with a fine tooth comb to be sure everything is accurate.

XIX. Information Items

- A. Principal's Report

- i. Leveling updates - none. We did not hit our enrollment projections even using the conservative model, but we were able to carry money over from last year which doesn't typically happen. We were able to "bank" a first

grade teaching position. We've seen the academic needs in our younger grades being met, as well as the SEL needs in our older grades. We just started Saturday school for K-3. Also reaching out to our other community resources to see what we can do for those 4th and 5th grade students that need additional support. We expect our tutoring numbers on Saturdays to increase for sure. We have 2 full time tutors currently, trying to get a 3rd. Emily is reaching back out to some alumni that might want to come out and tutor, as well as Bespoke, Mathnasium, etc. to see if we can connect families with them as well.

B. Committee Reports

- i. Technology Committee - We dissolved this due to COVID and virtual learning.
- ii. Family Engagement Committee - 2 years pre-COVID used to be the Steering Committee members that made this up. We never received instructions from GOTeam office if this was required or if this is how we should do this. We do need some sort of committee to reach out to some of our new families and make sure they are engaged, etc. We need to find out from GOTeam office: is this still a requirement? Should it still be in the same format?

XX. Announcements

- A. APS Community Stakeholder Engagement Opportunity: Monday, Nov. 29th, 5-6:30 pm via Zoom. Must register through APS/Eventbrite.
- B. Academic Calendar Conversation: Wednesday, Nov. 17th, 5pm. Register/attend through ELiS.
- C. G3 Conversations Survey - looking for feedback around what sort of workshops GOTeam members would like to see in the future.
- D. State of the District: Thursday, Nov. 18th, 12-1pm via Facebook Live.
- E. E-SPLOST was approved.
- F. We will vote on the Strategic Plan at our next meeting on January 31, 2022.

XXI. Public Comment

- A. Public comment was offered, but no one signed up.

XXII. Adjournment

Motion made by: Bejay Osby; Seconded by: Latifah Williams

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 4:18 pm

Minutes Taken By: Jane Bockel

Position: Community Member

Date Approved: 2/3/2022